Policy Statement.

All academic grades will appear on the student’s transcript. Other designations may appear but are not used in the calculation of grade point averages. All grades posted on transcripts will conform to the following.

Application of Policy.

This policy applies to all UNTHSC enrolled students.

Definitions.

1. A – 4 grade points for each semester credit hour
2. B – 3 grade points for each semester credit hour
3. C – 2 grade points for each semester credit hour
4. F – 0 grade points for each semester credit hour
5. WF – Withdraw Failing; 0 grade points

Designations and other symbols that do not earn grade points and are not used for the calculation of grade point averages are as follows:

6. P/NP – Pass/No Pass
7. S/U – Satisfactory/Unsatisfactory
8. W – Withdrawal
9. I – Incomplete
10. PR – In Progress
11. Z – Grade not recorded

Procedures and Responsibilities.

1. The Registrar maintains transcripts indefinitely.
   
   Responsible Party: Registrar’s Office.

2. Course instructors are responsible for reporting grades to the Registrar.
   
   Responsible Party: Course Instructors.
References and Cross-references.

Approved: July 2009
Effective: July 2009
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