Admission to the School of Public Health as a non-degree seeking student may be granted subject to the student following the procedures outlined in this policy.

**Application.**

School of Public Health Non-Degree students.

**Definitions.**

1. **Student in Non-degree Status** - A student who has been accepted to the School of Public Health for the purpose of taking courses not necessarily leading to full admission status.

**Procedures and Responsibilities.**

1. The applicant must meet all of the general admission requirements for non-degree seeking students as outlined on the SPH website, [http://www.hsc.unt.edu/education/sph/NonDegree.cfm](http://www.hsc.unt.edu/education/sph/NonDegree.cfm).
   
   **Responsible Party:** Applicant.

2. The applicant must meet all of the application deadlines outlined on the SPH website, [http://www.hsc.unt.edu/education/sph/Application_Deadlines.cfm](http://www.hsc.unt.edu/education/sph/Application_Deadlines.cfm).
   
   **Responsible Party:** Applicant.

3. The applicant is furnished written notification of his/her admission status by the Dean of the School of Public Health. Statements by other UNTHSC personnel concerning the applicant’s admissibility are not valid until confirmed by the Dean of the School of Public Health in writing.
   
   **Responsible Party:** Dean of the School of Public Health.

4. Students who are admitted to non-degree status and plan to enroll are required to submit an Admissions Decision Form along with a non-refundable $200 assurance fee that will be used toward tuition upon arrival.
Responsible Party: Applicant.

5. A student in non-degree status is required to receive credit in all courses taken and must maintain a minimum cumulative grade point average of 3.0 or better.
   Responsible Party: Student.

6. A student in non-degree status is not assured that work completed under this status will be applicable toward degree requirements should he or she subsequently be admitted to a degree program at the Health Science Center.
   Responsible Party: Student.

7. A maximum of 12 semester credit hours are allowed while in non-degree status.
   Responsible Party: Student.

8. Non-degree seeking students are not eligible for financial aid.
   Responsible Party: Student.

References and Cross-references.
School of Public Health website: [http://www.hsc.unt.edu/education/SPH/](http://www.hsc.unt.edu/education/SPH/).

Approved: August 2000
Effective: August 2000
Revised: