Students seeking admissions to the Texas College of Osteopathic Medicine (TCOM) at the University of North Texas Health Science Center must participate in a competitive selection process. The purpose of this policy is to delineate the procedures and guidelines utilized by the medical school admissions committee to determine acceptance to the program.

The Admissions Committee looks for students who demonstrate the greatest promise of becoming skilled osteopathic physicians. Applicants will be evaluated on their personal integrity, compassion, maturity, interpersonal and communication skills, creativity, motivation for and interest in a medical career, ability to work cooperatively and dedication to service of others.

These qualities and attributes will be evaluated by several means, including letters of evaluation, the scope and nature of extracurricular activities, the breadth of the undergraduate education and personal interviews. All aspects of the entire academic record, including trends in scholastic performance, will be examined. Personal experiences, job history (if applicable) and motivation to become an osteopathic physician will also be considered.

As a state-supported medical school, TCOM is required to enroll 90 percent Texas residents for each entering class. Up to 10 percent of each entering class may be filled with non-residents. An alien living in the United States under a visa permitting permanent residence or who has filed with the proper federal immigration authorities a declaration of intention to become a citizen has the same privilege of qualifying for Texas residency as do citizens of the United States.

**Application.**

All candidates seeking admission to the medical school (TCOM).

**Definitions.**

1. ** Applicant.** “Applicant” means one who is seeking admission to TCOM.

2. **Prerequisite course/s.** “Prerequisite course/s” refers to those courses that must be completed by the applicant prior to matriculation to TCOM.

## Admissions Criteria for D.O. Applicants *(not an exhaustive list)*

<table>
<thead>
<tr>
<th>Cognitive Values</th>
<th>Academic performance as an undergraduate student; Academic performance as a graduate student; Academic performance while attending high school; Scores on the Medical College Admission Test (MCAT)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Score ranges from 0 to 5.</td>
</tr>
<tr>
<td>Non-cognitive Values</td>
<td>Interviews scores; Geographic diversity; Socioeconomic background; Commitment to the field of study; Availability of members of the osteopathic profession while the applicant attended elementary and secondary school; First generation to go to college; Letters of evaluation; Contributes to the diversity of the class.</td>
</tr>
<tr>
<td></td>
<td>Score ranges from 0 to 5.</td>
</tr>
</tbody>
</table>

### Procedures and Responsibilities.

1. TCOM processes applications through procedures agreed upon by the participating medical schools in the Texas Medical and Dental Schools Application Service (TMDSAS).
   
   **Responsible Party:** TCOM Office of Admissions.

2. Only selected applicants are interviewed by UNTHSC faculty and community physicians. Each applicant will be interviewed by two interviewers.
   
   **Responsible Party:** Interviewers.

3. The interviewers will rate the applicant on a number of cognitive and non-cognitive variables.
   
   **Responsible Party:** Interviewers.

4. The TCOM Admissions Committee members will individually determine whether a student is acceptable or not acceptable. The members will assign a cognitive and non-cognitive score for each applicant, based upon the application and interview.
   
   **Responsible Party:** TCOM Admissions Committee.
5. This score is used to rank applicants for admission. Because this score affects the ultimate status of the applicant, careful consideration must be given to each applicant when assigning a score.

   Responsible Party: TCOM Admissions Committee.

6. During the TCOM Admissions Committee meeting, applicants are determined to be acceptable or non-acceptable.

   Responsible Party: TCOM Admissions Committee.

7. For those applicants determined to be acceptable, the applicant’s cognitive and non-cognitive scores are the means among those members who scored the application.

   Responsible Party: TCOM Admissions Committee and TCOM Office of Admissions.

8. Applicants accepted by the committee will be submitted to the Dean for final approval.

   Responsible Party: TCOM Admissions Committee.

9. Applicants approved by the Dean will be placed on the Texas Medical School Admissions Match List in rank order based on the Admissions Committee’s score.

   Responsible Party: TCOM Admissions Committee, Dean of TCOM.

10. Texas resident applicants, who are not applying through the Early Decision Program (EDP), D.O./Ph.D. Medical Scientist Training Program (MSTP) or the Master of Science in Premedical Sciences, will be notified of their admission through one of four periods below:

<table>
<thead>
<tr>
<th>Pre-Match Admissions</th>
<th>Selected applicants will be notified between November 15 - December 31 on a rolling basis.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Match Admissions</td>
<td>Applicants who interviewed, but did not receive an offer of admission through Pre-Match Admissions, may be considered for February 1 Medical School Admissions Match.</td>
</tr>
</tbody>
</table>
11. Non-resident applicants may be admitted on a rolling basis on or after October 15 of the current year.

**Responsible Party:** TCOM Office of Admissions and TMDSAS.

12. Applicants to the D.O./Ph.D. Medical Scientist Training Program may be admitted on a rolling basis on or after October 15 of the current year.

**Responsible Party:** Admissions and TMDSAS.

**References and Cross-references.**

UNTHSC Policy 05.201 Nondiscrimination—Equal Employment Opportunity and Affirmative Action

UNTHSC Policy 05.205 Sexual Harassment

Approved: August 2001
Effective: August 2001
Revised: